

**NOTICE OF INTENT
TO VACATE**

**Oakleaf Property Management, Inc.
305 8th Street East
Bradenton, FL 34208**

Date of Notice _____

Resident Name (please print) _____

Resident Name (please print) _____

Property Address _____ Apt# _____

I/We the RESIDENT(S) of the above property, hereby, give you this NOTICE that I/We intend to vacate on the _____ day of _____ 20____.

_____ I/We have completed the term of my/our lease agreement.

_____ I/We have NOT completed the term of my/our lease agreement.

I/We are vacating because _____

My/Our Forwarding address is _____

(City) _____ (State) _____ (Zip) _____

Phone _____

(Resident Signature)

(Resident Signature)

Office Use Only

This Notice was received on _____ By: _____

Resident lease expiration _____

Inspection scheduled for _____